**SPRINT PLANNING MEETING - PA3**

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# **I. MEETING MINUTES**

| **Date:** May 4th, 2024  **Time:** 9pm - 10pm  **Location:** Google Meet | **Attendance:**   * Nguyễn Tấn Phát * Nguyễn Trọng Phúc * Nguyễn Dương Trường Sinh * Nguyễn Thị Ngọc Châm * Trần Minh Triết   **Absent:** None |
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# **II. AGENDA**

* **Planning for sprint 3**
* **Assign tasks to team members**

## **1. PLANNING FOR SPRINT 3**

| **Tasks** | **Prioritize** |
| --- | --- |
| Revise the Use-case Model and Specifications | Medium |
| Define Software Architecture | High |
| Model class diagrams for each of the key components defined in the  architecture. | Medium |
| Write the weekly report (PA3. d) | High |

## **2. ASSIGN TASKS TO TEAM MEMBERS**

| **Tasks** | **Assigned member** | **Deadline** |
| --- | --- | --- |
| Revise the Use-case Model and Specifications (PA3. a) | Ngọc Châm | 9pm, 15/05/2024 |
| Fill out the Software Architecture Document (Section 1. Introduction) | Trọng Phúc | 9pm, 17/05/2024 |
| Fill out the Software Architecture Document (Section 2. Architectural Goals and Constraints) | Ngọc Châm | 9pm, 17/05/2024 |
| Fill out the Software Architecture Document (Section 3. Use-Case Model) | Ngọc Châm | 9pm, 17/05/2024 |
| Fill out the Software Architecture Document (Section 4. Logical View) | Minh Triết + Trường Sinh | 9pm, 17/05/2024 |
| Fill out the Software Architecture Document (Section 5. Deployment) | Tấn Phát | 9pm, 17/05/2024 |
| Fill out the Software Architecture Document (Section 6. Implementation View) | Trọng Phúc | 9pm, 17/05/2024 |
| Write the weekly report (PA3. d) | All | 11am, 18/05/2024 |